

**William Paterson University
Faculty Senate Graduate Programs Council
Meeting Minutes**

Date: October 19, 2017

Time: 11:03 a.m. – 11:58 a.m.

Location: Valley Road, Room 3065

Present: N. Gramiccioni, M. Hinkle, (Co-Chair), N. Hirshon, R. Kashyap, S. Sabatino (Co-Chair).

Via Email: K. Louie and P. W. Ma.

AGENDA	DISCUSSION	ACTION
Meeting call to order	Meeting called to order at 11:03 a.m. by S. Sabatino.	
Adoption of the Agenda	Agenda was adopted.	
Review of the minutes	The minutes of the September 21, 2017 meeting were reviewed.	Minutes were approved.
New Business: Review of New Academic Program from College of Business, M.S. in Applied Business Analytics	<p>R. Kashyap presented the rationale and description of the new program, and answered the questions of the members present in addition to questions posed via email from K. Louie and P. W. Ma.</p> <p>R. Kashyap mentioned:</p> <ul style="list-style-type: none"> ▪ Higher education reports attest to the demand for this degree in the workforce; ▪ The New Jersey/New York area has a high concentration of jobs in this specialization; ▪ Careers in data analytics have a high growth rate nationwide; ▪ There is a need for a graduate program with different modalities of delivery which will make the program attractive to new students who do not want to interrupt their employment; ▪ The courses will be offered hybrid/online and in traditional format; Approximately 75% of the course offerings will be hybrid/online and 25% traditional/accelerated; ▪ The courses will be designed to incorporate big data management tools and to teach hands-on skills; 	<p>Motion to approve the program: S. Sabatino, M. Hinkle (seconded).</p> <p>The program was approved unanimously.</p> <p>Co-chairs will inform the Executive Board of the Faculty Senate and ask that this program be added to the agenda for the Senate meeting of November 14 at the Valley Road Auditorium.</p>

	<ul style="list-style-type: none"> ▪ Courses will also focus on artificial intelligence and functional domains. ▪ The software products mentioned in the course descriptions are free and downloadable; ▪ After the capstone course, students will enroll in two specialized courses; ▪ The course numbers may be changed by the Registrar; ▪ The first cohort of twenty students will be admitted for the summer 2018 semester. Students who do not need to take the first two courses of statistics and calculus may begin in fall 2018. The program will follow a cohort model with no part-time students. However, it is anticipated that due to circumstances, a few students may not adhere to the prescribed sequence of courses, and these students will be accommodated as the need arises. ▪ Applicants who do not have math proficiency will not be admitted; ▪ Alumni and employer assessments are included. 	
Old Business	<p>The members discussed the progress made on the two additional charges.</p> <p>Regarding the Best Practices in Online Programs Checklist: M. Hinkle has the notes for the revision of this checklist. She will make the changes and email the revised checklist to the members.</p> <p>Regarding the Academic Program Change Form: An online form should be ready for use this semester. The members will make suggestions after receiving a program change using the new online form.</p>	<p>M. Hinkle will revise the Best Practices in Online Programs Checklist, and it will be sent to the members via email.</p> <p>Academic Program Change Form: The Council will suggest further comments once the online form is in use.</p>
New Business	<p>N. Gramiccioni mentioned the decision of Provost Sandmann to place three graduate programs on admissions hiatus, and the decision was discussed briefly with mention of the new and revised graduate programs that the council members have reviewed over the past two years.</p>	

Announcement	S. Sabatino, Co-chair, will attend the Faculty Senate Chairs Luncheon on October 26 and will report on the accomplishments of the council.	
Next Meeting Date	When a program is posted for review, a meeting will be scheduled using Doodle.	
Adjournment	Meeting adjourned at 11:58 a.m.	
		Notes by S. Sabatino.